

**The Black Isle Charge  
Joint Vestry**

**Minute of the Fifty Fourth Meeting of the Joint Vestry  
Wednesday 13<sup>th</sup> February 2019**

**Members Present:** Alan Danson, Leslie, Margaret Pern, Linda Couper, Bill Fraser and Ramsay McGhee.

**Lay Reps. Present:** Dr Helen Robinson and Ann Danson

**Alt Lay Reps:** Louise Jeffery

**In attendance:** Peter Furniss

**Apologies:** Apologies were received from Rev Canon Mel Langille, Alison Garraway and Julie Gamble

**Opening:** Dr Robinson opened the meeting with prayer after which she handed over to Alan Danson who welcomed everyone to the meeting.

1. **Minute of the Fifty Third Meeting held on Wednesday 7<sup>th</sup> November 2018**

The Minute of the Fifty Third meeting of the Joint Vestry held on Wednesday 7<sup>th</sup> November 2018, was unanimously adopted as a true and accurate record of that meeting.

2. **Matters Arising:**

- a) **Title Deeds** – No further action.
- b) **Historic Scotland** – No further action.

3. **Correspondence:**

- a) All relevant correspondence had been circulated to the Vestry. All other correspondence of a routine nature had been dealt with by the Secretary.
- b) Letter received from MacGregor Fire regarding replacement Fire Extinguishers.
- c) Letter from Diocese regarding Deputising Expenses

4. **Finance Report:** The Treasurer, Peter Furniss, submitted the following report.

- 1. *Our bank balance as at 11 February 2019 was £14,615.83.*
- 2. *We have benefitted from a very generous donation of £3,000 received on Christmas Eve from a member of St Regulus Congregation who wishes to remain*

**Charity Gift Aid Declaration – multiple donation**

**Boost your donation by 25p of Gift Aid for every £1 you donate**

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

In order to Gift Aid your donation you must tick the box below:

I want to Gift Aid my donation of £\_\_\_\_\_ and any donations I make in the future or have made in the past 4 years to:

Name of Charity BLACK ISLE CHARGE

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

**My Details**

Title \_\_\_\_\_ First name or initial(s) \_\_\_\_\_

Surname \_\_\_\_\_

Full Home address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Postcode \_\_\_\_\_ Date \_\_\_\_\_

**Please notify the charity if you:**

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

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# BLACK ISLE CHARGE

## Internal Format

### Income for the period ended 31 January 2019

Donations by Standing Order	£7,597.00
Collections by Envelope etc	£8,312.16
Cash Collections	£1,886.33
Gift Aid Claims	£5,242.90
Funeral Payment	£0.00
	<u>£23,038.39</u>

### **Charity Shop**

Gross Income in Period	£2,778.46
Donations to Other Charities	£200.00
Purchase of Humidifier	£0.00
Electricity Charge for Church Hall	£419.67
Water Charge for Church Hall	£0.00
	<u>£619.67</u>
Net Income in the period	<u>£2,158.79</u>

### **Fund Raising Activities**

Fortrose Town Hall Coffee Mornings	£294.69
Less Town Hall Hire Costs	<u>£121.80</u>
	£172.89
Christmas Fair	£1,159.72
Easter Flowers Teas Proceeds	£0.00
Gill Pimm Quiz	£0.00
Car Boot Event	£0.00
St Boniface Fair	
Harvest Luncheon Proceeds	
	<u>£1,332.61</u>

<b>Unit Trust Dividend</b>	£0.00
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<b>Other Income</b>	Payments re Book Launches	£40.00
	St Regulus Carol Service	£68.58
	Welfare Fund Donation	£100.00
	North Kessock Carol Service	<u>£50.00</u>
		£258.58

<b>Net Income for the period to 31 January 2019</b>	<b>£26,788.37</b>
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# BLACK ISLE CHARGE

Internal Format

## Expenditure for the four months ended 31 January 2019

### **Donations**

Adopt a Child	£120.00	
S.O.M.A.	<u>£100.00</u>	£220.00

### **Rev Canon Mel Costs**

Stipend	£8,693.33	
Pension	£2,799.27	
Travel Expenses	£1,419.30	
Rectory Council Tax	£1,056.00	
Telephone Costs	£326.96	
Printing Costs	£0.00	
Rectory Insurance Charge	£0.00	
Rectory Cen Heating Maintenance	<u>£80.00</u>	£14,374.86

**Deputising Cover - Travel & Service Costs** £791.15

**Central Quota Charge** £1,984.00

### **Property Insurance**

St Regulus Insurance	£326.48	
St John's Insurance	£448.48	
St Andrew's Insurance	<u>£743.84</u>	£1,518.80

### **Heating and Lighting**

Gas Oil Purchases (St Andrew's)	£196.12	
Propane Gas - St Regulus	£0.00	
St Regulus Electricity	£202.44	
St Andrew's Electricity	£107.13	
St John's Electricity	<u>£261.57</u>	£767.26

### **Repairs and Maintenance**

Roof Maintenance at St Andrews	£216.00	
Heating & Electrical Work at St Regulus	£406.99	
Servicing of Fire Extinguishers	£210.17	
St Regulus Piano Retuning	£0.00	
St Regulus Grass Cutting	£50.00	
St John's Organ Servicing	<u>£0.00</u>	£883.16

### **Routine Church Purchases**

Collection Envelopes	£162.68	
Candles. Wine etc	<u>£270.87</u>	£433.55

**Other Costs** £181.36

**Total Expenditure for the Period** £21,154.14

In accepting the report, the Vestry recorded its thanks to the Treasurer for his sterling work and for appraising the Vestry so meticulously.

## 5 Church Committees:

- a) **St John's** – Minute previously circulated.
- b) **St Andrew's** – No meetings had taken place.
- c) **St Regulus** – Minute previously circulated.
- d) **The Fabric Committee** – Bill Fraser reported that since the last meeting several relatively minor issues had been dealt with – a blocked drain at St Andrews was repaired, two small heaters were installed in the toilet and vestry at St Regulus and the floor in the Rectory was repaired. The Secretary will apply to the Lottery Funding in respect of electrical work required in all the Church buildings.
- e) **The Mission and Ministry Committee** – The committee met this week and a Minute of the meeting will be circulated in due course.
- f) **Fund Raising Committee** – The Minute of the Fund-raising Committee will be circulated with this Minute.
- g) **PVG Safeguarding** – All matters up to date.
- h) **Health & Safety** – Fire Extinguishers – it was agreed that we proceed with the quote from MacGregor Fire to replace the powder extinguishers in St Andrews at a cost of £236.05

## 6. AOCB:

- Planning Permission – adjacent premises. The secretary alluded to correspondence received from the Council regarding the installation of solar panels in a property opposite the Church. It was agreed that we would have no objection to the planning consent.
- SEC Investment Committee – the Secretary reported that the SEC Investment Committee were engaged in a consultation exercise prior to going to General Synod with a proposal to change the current investment strategy to one involving pooled funds which would in effect give no say in any ethical matters. After some debate on the matter the Vestry Secretary was instructed to contact the Committee and inform them that the Vestry of the Black Isle Charge would wish to see the current ethical strategy remain in place.
- Bill Fraser raised a point about recognising and acknowledging members of the Charge who had given outstanding service to the Church over many years. After discussion it was agreed that if any Vestry Member identified anyone

falling into that category, they should inform the Vestry Secretary who would write to the individuals and thank them personally for their contribution to the Charge.

- It was agreed that Joint Services would take place on the following dates – 31<sup>st</sup> March -St Johns; 30<sup>th</sup> June – St Regulus; 29<sup>th</sup> September – St Andrews and the Charge AGM would take place on Sunday 8<sup>th</sup> December which would count as the 5<sup>th</sup> Sunday service for December.
- It was further agreed that the Vestry dates for the remainder of the year would be – 24<sup>th</sup> April / 19<sup>th</sup> June / 18<sup>th</sup> September / 20<sup>th</sup> November – all meetings taking place at 19.30 hours in St Andrews.

**Close:** The meeting was closed at 20.45 hours. A vote of thanks was recorded to the Chairman.

**Next Meeting:** The next Meeting will be on Wednesday 24<sup>th</sup> April at 19.30 hours in Fortrose.