

**The Black Isle Charge
Joint Vestry**

**Minute of the Fifty Third Meeting of the Joint Vestry
Wednesday 7th November 2018**

Members Present: Alan Danson, Gill Pimm, Susanna Leslie, Margaret Pern, Linda Couper, Bill Fraser and Ramsay McGhee.

Lay Reps. Present: Dr Helen Robinson, Ann Danson and Julie Gamble

Alt Lay Reps: Louise Jeffery and Mairi MacLean

In attendance: Peter Furniss

Apologies: Apologies were received from Rev Canon Mel Langille

Opening: Dr Robinson opened the meeting with prayer after which she handed over to Alan Danson who welcomed everyone to the meeting.

1. **Minute of the Fifty Second Meeting held on Wednesday 5th September 2018**

The Minute of the Fifty Second meeting of the Joint Vestry held on Wednesday 5th September 2018, was unanimously adopted as a true and accurate record of that meeting.

2. **Matters Arising:**

- a) **Title Deeds** – No further action.
- b) **Historic Scotland** – No further action.

3. **Correspondence:**

- a) All relevant correspondence had been circulated to the Vestry. All other correspondence of a routine nature had been dealt with by the Secretary.

4. **Finance Report:** The Treasurer, Peter Furniss, submitted the following report.

1. *Statements of Account for the year ended 30 September 2018*

Two Schedules are attached for consideration showing our day to day income and expenditure. The key figures are:

<i>Income for the year</i>	<i>£67,149.87</i>
<i>Expenditure for the year</i>	<i>£67,096.94</i>

Surplus

£ 52.91

The results are slightly better than I indicated at the last meeting largely because of the timing of certain transactions.

In addition to the above there are Restricted Funds income transactions during the year relating to a National Insurance Refund totalling £5,313 together with Grants and Donations totalling £9,560 all relating to the Arpafeelie Project.

The overall Bank Balance at 30 September 2018 was £31,547.99. This includes monies recently received for the Arpafeelie Project, together with other restricted monies. totalling £25,794.99. The remaining £5,753 is money available for day to day activities.

2. Income

I reported to the previous meeting that this year we have benefitted from two windfalls courtesy of HMRC; namely:

Additional gift aid on cash collections totalling £3,922.76, and

A refund of Employers National Insurance amounting to £7,101.48

These have used to help defray the cost of replacing the heating boiler at St Andrews and to support the Arpafeelie Road to the extent of £5,313

There will be some additional benefit in future years from extra gift aid and lower national insurance, but nothing like to the same extent and, as previously mentioned, I will be reporting at the AGM that there is a need for congregations to increase their regular donations to help defray our ever-rising costs.

3. Expenditure

In terms of expenditure, compared to last year there have been increases in insurance, heating and lighting (primarily electricity costs) and Church Purchases (new cassocks). The need for the boiler replacement at St Andrews has fortunately been offset by lower expenditure this year in other maintenance areas. Overall our costs are about £3,800 more than last year.

BLACK ISLE CHARGE

Internal Format

Income for the year ended 30 September 2018

Donations by Standing Order		£21,946.00
Collections by Envelope etc		£14,187.17
Cash Collections		£4,840.08
Gift Aid Claims		£13,103.30
Funeral Payment		£50.00
		<u>£54,126.55</u>

Charity Shop

Gross Income in Period		£8,264.64
Donations to Other Charities	£300.00	
Purchase of Humidifier	£481.74	
Electricity Charge for Church Hall	£429.21	
Water Charge for Church Hall	£787.84	£1,998.79
Net Income in the period		<u>£6,265.85</u>

Fund Raising Activities

Quiz Night		£128.00
Fortrose Town Hall Coffee Mornings	£1,473.35	
Less Town Hall Hire Costs	<u>£692.70</u>	£780.65
Christmas Fair		£1,208.12
Easter Flowers Teas Proceeds		£100.15
Gill Pimm Quiz		£40.00
Car Boot Event		£733.54
St Boniface Fair		£576.85
Harvest Luncheon Proceeds		£126.00
		<u>£3,693.31</u>

Unit Trust Dividend		£851.03
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Other Income	Sundry Income	£424.65	
	National Insurance R	<u>£1,788.48</u>	£2,213.13

Net Income for year to 30 September 2018		£67,149.87
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BLACK ISLE CHARGE

Internal Format

Expenditure for the year ended 30 September 2018

Donations

Adopt a Child	£360.00	
S.O.M.A.	<u>£200.00</u>	£560.00

Rev Canon Mel Costs

Stipend	£26,415.36	
Pension	£8,314.89	
Travel Expenses	£3,946.05	
Rectory Council Tax	£2,608.76	
Telephone Costs	£950.88	
Printing Costs	£549.40	
Rectory Insurance Charge	£233.63	
Rectory Cen Heating Maintence	<u>£70.00</u>	£43,088.97

Deputising Cover - Travel & Service Costs

£1,002.20

Central Quota Charge

£5,412.00

Property Insurance

St Regulus Insurance	£976.74	
St John's Insurance	£1,320.99	
St Andrew's Insurance	<u>£2,177.07</u>	£4,474.80

Heating and Lighting

Gas Oil Purchases (St Andrew's)	£2,235.07	
Propane Gas - St Regulus	£126.00	
St Regulus Electricity	£965.31	
St Andrew's Electricity	£733.85	
St John's Electricity	<u>£1,725.36</u>	£5,785.59

Repairs and Maintenance

Gardening at St Andrews & Rectory	£50.00	
Roof Repairs at St Andrews & St Regulus	£336.00	
Cen Heating Boiler Repl. St Andrews	£3,836.85	
Less Donations	<u>£400.00</u>	£3,436.85
Servicing of Fire Extinguishers	£226.28	
St Regulus Piano Retuning	£150.00	
St Regulus Grass Cutting	£20.00	
St John's Organ Servicing	<u>£150.00</u>	£4,369.13

Routine Church Purchases

Collection Envelopes	£92.31	
Candles. Wine etc	£1,088.91	
Cassocks	<u>£843.00</u>	£2,024.22
Less Contributions towards cost of cassocks		<u>£260.00</u>
		<u>£1,764.22</u>

Other Costs

4

£640.03

Total Expenditure for the Year

£67,096.94

Arpafeelie Road Project Funding

Monies held in Restricted Funds for Project	£3,900.12
Fund Raising Luncheon	£110.00
Donations by Church Members	£50.00
	£1,000.00
	£100.00
	£200.00
	<u>£100.00</u>
	£1,450.00
Grant from Diocese	£5,000.00
Payment by Galbraith	£2,000.00
Grant from All Churches Trust Limited	£1,000.00
National Insurance Refund (Part)	£5,313.00
Total held in Bank as at 30 September 2018	£18,773.12
Provincial Building Grants Fund - paid on 9 October 2018	£8,000.00
Total Available for Project *	£26,773.12
Charge by Pat Munro (Alness) Ltd - paid on 2 October 2018	£30,893.23
Shortfall covered by Charge General Funds	<u><u>-£4,120.11</u></u>

* There may a further £500 to come promised by local resident

Peter Furniss
Honorary Treasurer
07-Nov-18

In accepting the report, the Vestry recorded its thanks to the Treasurer for his sterling work and for appraising the Vestry so meticulously.

5 Church Committees:

- a) **St John's** – Minute previously circulated.
- b) **St Andrew's** – No meetings had taken place.
- c) **St Regulus** – Meeting planned prior to AGM.
- d) **The Fabric Committee** – It was reported that consultation is taking place between the Fabric Committee and the electrician regarding the issues raised during the electrical inspection of the properties. The Vestry Secretary to investigate the possibility of funding grants to cover all electrical work required to be carried out.
- e) **The Mission and Ministry Committee** – There has been no meeting since June.
- f) **Fund Raising Committee** – The next event will be a Joint Harvest Soup and Sweet lunch with the congregation of St Boniface in the Masonic Hall, Fortrose on Sunday 23rd September.
- g) **PVG Safeguarding** – All matters up to date.
- h) **Health & Safety** – No issues raised.

6. AOCB:

- Heating in St Regulus, Cromarty. As agreed at the last meeting, the Vestry Secretary provided Jeremy Price with the necessary information to have grant forms completed.
- It was agreed to ask for the Christian Aid “Uprooted” Exhibition to take place in March. Vestry Secretary to arrange.
- Julie Gamble reported that Lay Reps had been encouraged to display and disseminate information to their respective congregations. It was agreed to invite Ley-Anne Forsyth to a future 5th Sunday Joint Service.

Close: The meeting was closed with the Grace at 20.20 hours. A vote of thanks was recorded to the Chairman.

Next Meeting: The next Meeting will be on Wednesday 30th January 2019 at 19.30 hours in Fortrose.